

ADMINISTRATIVE COUNCIL – MINUTES

Wednesday, April 17, 2024 at Ely United Methodist Church

Call To Order: Chair Sheri Rue called the meeting to order at 6:07 PM.

Attendees (11): Cathy Aldrich, Marge Forsberg, Craig Haberman, Linda Hane, Don Ingerson, Mark & Margie Olson, Sheri Rue, Jay & Jeanne Tomlinson and Pam Turnbull.

Opening: Linda Hane provided a devotional from *God's Inspirational Promises* about faith. Margie Olson read the entry for her.

Minutes: A correction was noted in the March 20, 2024 minutes that had been distributed to the Ad Council on Monday, April 15: Under the Camera Proposal Project the phrasing about a new table and monitor needs to be changed to: *a 15" to 17" monitor and a small table for holding the camera joystick device and monitor*. Mark Olson moved that we approve the minutes as corrected; second by Pam Turnbull. Motion passed.

Treasurer's Report: The March 2024 Treasurer's report was presented by Mark Olson. Current balances are \$49,714.61 in the General Fund, \$16,766.57 in the Building Fund and \$20,913.34 in the Memorial Fund. Motion to accept by Jeanne Tomlinson; seconds by Linda Hane and Marge Forsberg. Motion passed.

COMMITTEE REPORTS

1. **Trustees:** Margie Olson and Pam Turnbull reported that
 - Mark Luthens has resigned due to health issues; they may wait until regularly scheduled nominations late this year to fill the seat.
 - Pew cleaning needs to be done and will be set up for some time in August.
 - For the Overflow Room Project, Pam Turnbull reported that they have framed and trimmed the new service window as well as the widened entry door. Bryan worked on installing some of the needed cabling for the new camera setup and will continue work on it after pasties. BJ Rusco ran into some complications in removing the radiator so that's not done yet. They have decided to have Jacob just buff and finish the existing floor and then possibly replace it when new flooring is done in the overflow room. Pam is almost done finishing and staining the cabinets. They'll be replacing the big chair rack with two smaller ones for easier handling.
2. **Pastor-Parish Relations:** Cathy Aldrich reported they've discussed making sure the camera will not have a stagnant position but will track to individuals or groups in the front. She also reported they've had their first meeting for Pastor Craig's June 16 retirement party and they are making progress. The next meeting will be on May 2 at 5 PM.
3. **Worship:** Linda Hane reported that we need more sign-ups for Liturgist and passed the sign-up sheet around.
4. **Connections:** No report since the committee had not met since the last Ad Council meeting.
5. **Memorial:** Marge Forsberg reported that the next committee meeting has been changed to Monday, May 7 at 9 AM. She did pass on the Church Handbook updates to Sheri Rue.

6. **UMW:** Margie Olson reported that the UMW met that morning and have decided on a Coffee/Dessert/Cardamon Sales event to be held on Saturday, November 9 and their annual Friendship Luncheon on Wednesday, May 22 at the GEL. The UMW also decided to take care of after-worship Fellowship on the 1st Sunday of every month once the overflow room project is complete. They also discussed having a dedication for the new fellowship arrangement after the project is complete. UMW voted to donate \$1,917 to the Emma Norton Restoring Waters building. The UMW also voted to cover the cost of registration, hotel and gas for Sheri Rue, Patty Rusco and Cathy Aldrich who will be attending the May 29-30 MN Annual Conference. Margie also reminded everyone of the UMW Rummage Sale on May 18 at the Parsonage.

OLD BUSINESS

1. **Camera Project:** The camera has arrived. Pam has a small cabinet that will work for the monitor and joystick. We still need a monitor. Jay Tomlinson will see if the one he has will work. Scott Meland and Bryan Rusco will be working on completing the setup.
2. **Mission Statement:** Sheri Rue asked if anyone had received any feedback about our suggested new mission statement. Margie Olson moved that we make the statement “Growing in faith and sharing Christ’s love with others” our official mission statement. Second by Pam Turnbull. Motion passed.
3. **CPR/AED training:** Tiffany Zemke will be holding her training on Sunday, April 28. It had been decided to hold an all-church potluck and then hold the training after that for anyone wishing to take it. Sheri Rue has a sign-up sheet for the training.
4. **Ely All-Class Reunion church:** Pam Turnbull reported that the All-Class Reunion Committee is hosting an ecumenical worship service at Whiteside Park on June 30. In that event, it was suggested that we could perhaps just hold an ice cream social meet & greet afterwards at our church for our new pastor (assuming we have one by then) and reunion participants.
5. **Building Use and Church Policies:** Pastor Craig, Margie Olson, Pam Turnbull and Sheri Rue have been working on this and hope to have it completed by our May meeting.
6. **Church Handbook:** Sheri hopes to have a rough draft available by our May meeting.
7. **Benevolence Fund:** Tabled.
8. **Church Visions and Values:** Tabled until May.
9. **Church Goals for 2024:** Tabled until May.

NEW BUSINESS –

1. **High School Senior Sunday:** We only have one graduating senior this year: Matt Johnson. May 19 was suggested for the Sunday to recognize him and present him with a blanket that Margie Olson will make. Craig will talk to the family to see if that date will work.
2. **Church Bank Account Signatures:** Mark Olson needs documented official action by the Ad Council to complete needed changes for our Church Bank Account at Highland Bank. He moved that we remove “Blaine Diesslin” as a signer. Jay Tomlinson seconded the motion. After some discussion, Mark amended his motion to include adding Sheri L.

Rue, our current Ad Council chair, as an authorized signer. Jay seconded the amendment. Motion passed.

Items of Information

1. Pasties for April 16, 2024: Made and sold 818 for income of \$6733; expenses were \$1,933.11 for a net of \$4,799.89 which provides \$3,359.92 to be added to the Building Account.
2. **Next Ad Council meeting:** Wednesday, May 15, 2024 at 6:00 PM. Margie Olson offered to do the Opening devotion.

The meeting adjourned at 7:40 PM with a group recitation of *The Lord's Prayer*.

Respectfully submitted,
Jeanne Tomlinson, Ad Council Secretary