

ADMINISTRATIVE COUNCIL – MINUTES

December 20, 2017

Ely United Methodist Church

Call To Order: Chair Jay Tomlinson called the meeting to order at 7:18 PM.

Attendees (15): Butch & Lucy Diesslin, Rich & Toni Floyd, Linda Hane, Bob & LaVerne Lindholm, Mark & Marge Olson, Keith Rue, Norm & Donna Rusco, Dana Thompson, Jay & Jeanne Tomlinson

Opening: Dana provided the “Opening Thought” from *Hymn Stories* reading the background and lyrics for “Christians Awake – Salute the Happy Morn”, followed by prayer.

Minutes: The November 17, 2017 Ad Council minutes were approved as printed in the December 2017 *FISH*. Motion to approve/Lucy Diesslin; Second/Linda Hane. Approved unanimously.

Treasurer’s Report: Mark Olson presented the November 2017 treasurer’s report. Receipts & disbursements were \$11,181.21 & \$9,225.57, respectively. End of month balances: Building Fund \$21,436.33; Memorial Fund \$10,889.90; Parish Health Ministries \$400, R3 Project 2018 \$16, Safe Gathering \$387, available General Fund \$7,592.95. Motion to approve/Butch Diesslin; Second/Linda Hane. Approved unanimously.

COMMITTEE REPORTS

Board of Trustees: Marge Olson reported that one quote for the parsonage carpeting was received from Floor to Ceiling at \$2,260 for the 3 bedroom’s carpeting removal, installation and discard. The removal fee was listed at \$315 and it was suggested a church member could probably take care of getting the removed carpeting to the dump but that estimate included the actual removal from the floor so it was agreed we would not want to do that. Marge hadn’t received a quote yet from Serena’s. They’ll be given one more week to submit one.

Finance: Butch Diesslin commented that the last work of the committee was the 2018 Budget submitted and approved at the Annual Church Conference.

Outreach: Toni Floyd reported that the plans are still in the works for putting together Valentine boxes for the 6 former Youth Group members who are now all in college. She mentioned that the Giving Tree requests had been fulfilled but there had been some issues. It is hoped the same issues will not recur next year.

Pastor-Parish Relations: Jeanne Tomlinson reported that our soon-to-be-open ministerial position has been posted. We won’t know if there are any responses until late January/early February.

Worship: Linda Hane reported that children will be singing during worship on Sunday morning and that the choir will sing at the Christmas Eve service.

Parish Health Ministry: Donna Rusco reported doing phone calls and visits and that, as a matter of information, Janice Tessier is the church member who knits baby blankets for newborns in the church family. Janice took that over after Bonnie Curnow left.

Visioning: Rich Floyd reported that the Kid’s Club is going well but that we could still use more adults willing to take the Safe Gathering training and help out on Wednesdays. There will be a winter Sunday afternoon study on *Forgiveness* starting January 14 and going for 6 weeks. It will be led by Patty Rusco and Gail Haney. The committee is also planning another movie & supper night for mid-March and is in the process of reviewing movies. Rich also reported that the

committee had been trying to find a night that worked for everyone but that has not been successful, so in the future, the committee will be meeting every 2nd Tuesday of the month at 7 PM.

OLD BUSINESS

- **Renewal of Sam's Club Membership** (tabled motion from November 17 meeting): Jay Tomlinson reported that he'd spent quite a bit of time collecting information about what products are purchased for the church and what the costs are that are currently paid and what equivalent costs would be from Sam's Club. He presented a detailed report with what he had learned. From the details we could save some money by buying many of the needed supplies from Sam's Club but it would require some process changes and storage reorganization as well as periodic runs to Duluth for purchases. After much discussion, the question was called and the motion to not renew our Sam's Club membership at this time was approved. (Original motion by Jeanne Tomlinson; Second by Lucy Diesslin).

NEW BUSINESS

1. **Snow Removal on Public Sidewalks:** Butch Diesslin expressed his concern about a large pile of snow left on the sidewalk & street below our parking lot annex that had subsequently frozen and couldn't be easily removed and that leaving such a pile that blocks the sidewalk and extends into the street is against city ordinances. He felt we need to educate our volunteers about proper snow removal. It was pointed out that there are detailed instructions posted on our bulletin board below the sign-up sheet, so we just need to make sure the people who sign up read the instructions.

CORRESPONDENCE

1. We received a thank you from Northwoods Partners for the \$200 we sent last month.
2. We also received a thank you from our sponsored child in Guatemala.

ITEMS OF INFORMATION

1. **November Pasties Report** – Pasties made: 791; Sales \$4766; Cost: \$1,302.32; Income: \$3,463.68

The meeting adjourned at 8:30 PM with a unison reciting of *The Lord's Prayer*.

Respectfully submitted,
Jeanne Tomlinson, Ad Council Secretary