

ADMINISTRATIVE COUNCIL – MINUTES

November 15, 2017

Ely United Methodist Church

Call To Order: Chair Jay Tomlinson called the meeting to order at 7:00 PM.

Attendees (8): Dana Thompson, Butch & Lucy Diesslin, Linda Hane, Mark & Marge Olson, Jay & Jeanne Tomlinson

Opening: Dana provided the “Opening Thought” from *The Upper Room* (December 15, 2017 entry) followed by prayer.

Minutes: The October 25, 2017 Ad Council minutes were approved as printed in the November 2017 *FISH*. Motion to approve/Lucy Diesslin; Second/Linda Hane. Approved unanimously.

Treasurer’s Report: Mark Olson presented the October 2017 treasurer’s report. Receipts & disbursements were \$10,995.33 & \$9,863.48. End of month balances: Building Fund \$19,867.85 (with \$13,000 Undesignated); Memorial Fund \$10,887.65; Parish Health Ministries \$400, R3 Project 2018 \$16, Safe Gathering \$387, available General Fund \$5,637.31. Motion to approve/Jeanne Tomlinson; Second/Lucy Diesslin. Approved unanimously.

COMMITTEE REPORTS

Board of Trustees: Marge Olson update on parsonage work was covered under Old Business.

Finance: Butch Diesslin reported the Finance Committee met on Tuesday, November 14 to prepare the 2018 budget which was discussed under New Business.

Pastor-Parish Relations: Jeanne Tomlinson reported that the committee met on November 6 to set Pastor Dana’s 2018 salary and to finalize the Church Profile. The profile was sent into the District office on Friday, November 10.

Worship: Linda Hane reported that the church choir will be participating in the Nov 19 Thanksgathering at the Ledgerock Church. She also reported that Sharon Luthens is working on something for the children to do for Christmas.

OLD BUSINESS

- **Parsonage Projects - Updates:** Marge Olson reported that the garage doors have been replaced. Brett Porthan has been paid \$4,264 to secure his painting services. Marge has contacted Serena’s and Floor to Ceiling to come and do measuring and prepare estimates for the carpeting.
- **Kid’s Club:** Dana reported that it’s been going well. They had 12 kids and 7 adults participating today. He re-iterated the need for at least 5 adults each week

NEW BUSINESS

1. **2018 Church Budget:** Butch Diesslin presented the Proposed 2018 Budget prepared by the Finance Committee. Some minor changes were made to Connectional Ministries to add figures which had been omitted. The total Proposed 2018 Budget comes to \$105,319.37. Motion to approve/Butch Diesslin. Second/Jeanne Tomlinson. Approved unanimously.
2. **Moving \$1,000 Undesignated Funds:** Jay stated a recommendation to move \$1,000 from the Undesignated Funds being held in the Building Fund to the 2018 Educational Council Budget to cover the significant increase in that budget item. Mark requested that the funds

be moved into the General Fund rather than creating yet another special line item to track. Motion to do so/Butch Diesslin. Second/Mark Olson. Approved unanimously.

3. **Move \$12,000 Undesignated Funds:** Jay stated another recommendation to move the remaining \$12,000 Undesignated Funds to the Building Fund to help cover the costs of the parsonage projects. Motion to do so/Marge Olson. Second by Butch Diesslin. Approved unanimously.
4. **Renewal of Sam's Club Membership:** Jay brought up the renewal notice received from Sam's Club. Since it was primarily obtained in order to purchase the tables and chairs which we now have, it was thought we might not need to retain that membership and just get another membership if we need it again in the future. Jeanne moved we not renew the membership. Second by Lucy Diesslin. During the discussion it was determined that we should do some further research on this before voting. Butch moved that we table the motion. Second by Linda Hane. Motion to table the vote passed unanimously.
5. **Potluck Supplies:** Jeanne Tomlinson asked that the church stock the supplies needed for our pot luck dinners (paper plates & bowls, plastic tablewear, etc.) instead of relying on a church member to supply them. It was decided we would approach the UMW to cover the cost for these.

CORRESPONDENCE

1. Mark Olson shared a thank you for the monetary gift we'd sent for our sponsored child.

ITEMS OF INFORMATION

1. Pasties coming November 20 & 21.

The meeting adjourned at 7:40 PM with a unison reciting of *The Lord's Prayer*.

Respectfully submitted,
Jeanne Tomlinson, Ad Council Secretary