

**ADMINISTRATIVE COUNCIL – MINUTES**  
**Ely United Methodist Church**

**October 19, 2016**  
**Number Present: 9**

Vice Chairman Keith Rue called the meeting to order at 7:00 PM.

Attendees: (9), Keith Rue, Margie Olson, Mark Olson, Butch Diesslin, Lucy Diesslin, Dana Thompson, Bonnie Berglund, Toni Floyd, Jeanne Tomlinson.

Pastor Dana Thompson began the meeting with an Opening Thought from “The Upper Room” devotional for October 19, 2016, followed by an opening prayer.

The **Minutes of the September 21, 2016 Ad Council** meeting were approved as printed. (/M/Jeanne/S/Bonnie)

The **Treasurer’s Report for September, 2016** was presented by Treasurer Mark Olson and accepted. The September end of the month account balances - General Fund: \$6,670.02; Building Fund: \$11,175.87; Memorial Fund: \$14,119.57; Parish Health Ministries 400.00; Undesignated Funds \$5,259.02. (/M/Lucy/S/Jeanne)

The **Board of Trustees** met **Monday, October 3, 2016**. The installation of the Church’s new furnaces and the required updating of some electrical wiring is complete. Replacement siding for the bell tower has been ordered, to replace the wind damaged pieces. The Church’s refrigerator- freezer condensing coils were cleaned and the defrost hoses were clamped at connections. Cleaning and inspection schedules, with instructions are on the side of the refrigerators.

The **Memorial Fund Taskforce** will be meeting November 1, 2016.

The **Finance Committee** met on October 19, 2016 and developed the Church’s 2017 Budget of \$102,670.02. The 2017 Budget was accepted (M/Butch/S/Jeanne) and will be brought to the Church’s Annual Conference for adoption.

**Outreach Committee** Toni Floyd reported that the Heart to Hands sewing group members have made and donated 100 pillowcases. Toni was able to purchase fabric and batting at a large discount during a ‘going out of business’ sale.

“**Stanley the Scarecrow**” is accepting donations for the Ely Food Shelf until October 30, 2016.

“**The Giving Tree**” with gift request tags will be in the Church ‘coffee room’, November 6-27, 2016.

**Pastor-Parish Relations Committee** met October 4, 2016. The Committee agreed upon the Pastor’s compensation package for 2017.

**Parish Health Ministries Committee** had The Ely Echo print 1,000 emergency health information sheets for the “**Files of Life**” emergency information pouches to hang on your refrigerator. The committee has distributed more than 425 **File of Life** packets to residents of the area in the past month.

**Visioning Committee** All new initiatives of the committee will be directed toward “*Advancing Passionate Spirituality and/or Need-Oriented Evangelism*”

The Church’s Care Ministries Team is waiting for the Community Care Team to complete defining its program.

Consideration of a children’s movie is under discussion for the next Church Movie.

“*Bring a Kid to Church Month*” was considered successful.

Consideration is being given to developing an Acolyte Sign-up Sheet, to encourage participation. Advent Study books and video have been purchased.

“Study on Relationships” is planned. Will request funds to purchase the Leader Kit for “**Five Love Languages**” program.

Next Visioning Committee meeting is November 3, 2016, 7:00 P.M.

**OLD BUSINESS**

1. **125<sup>th</sup> Anniversary of Ely United Methodist Church.** The date of the celebration will be **Sunday August 6 2017**. North Star District Superintendent, Rev. Mark Miller will be attending.

2. **Refrigerator Maintenance Plan.** Trustee, Butch Diesslin proposed having a refrigerator cleaning and maintenance recording system. Maintenance instructions and record keeping sheets are now mounted on the side of each refrigerator. Trustees will monitor and perform the cleaning and recording.
3. **Advent Study** – Advent Study books and Video have been purchased. All are invited to attend.
4. **Reach-Renew-Rejoice – 2017 Goal.** Motion by Margie: The Church’s 2017 Goal for Reach-Renew-Rejoice will be \$1,000. Second by Bonnie. Approved.
5. **2016 Reach-Renew-Rejoice Payment.** Those present approved the payment of the Church’s \$1,000 of collected donations be sent to the Conference. M/Jeanne/S/Toni/ Approved.
6. **Church Sound System** Concern has been expressed that the Church’s sound system does not always provide sufficient amplification to the speaker in the basement Fellowship Hall. The cause of the difficulty has been identified to be a combination of the microphone mounted on the pulpit the person speaking not talking directly into the microphone. Approved a Motion to consult with Ely Custom Theaters on purchasing a microphone that is less dependent on the speaker – microphone positioning. /M/Butch/S/Bonnie/

### **NEW BUSINESS**

1. **Funeral Refreshments** – The Church provides a “lunch” after funerals, with the sandwiches and dessert items being made by church members. There is a calling list of members willing to provide food items at funerals. The number of names on the calling list has diminished over time – to the point that it is difficult to provide sufficient food for a funeral lunch. Those present decided that the first step in solving the problem is to seek new food providers to add to the calling list.
2. **“Five Love Languages” Study – Leader Kit Purchase.** The Visioning Committee is planning a Study Group “Five Love Languages” on relationships and requested \$150 to purchase the Leader Kit for the Committee to check into the study. If they decide to proceed, the study will be scheduled for February, 2017. /M/Lucy/S/Bonnie/ Motion Approved.

### **ITEMS OF INFORMATION**

1. **Insurance Inspection** – The Church’s insurance company sent an inspector to evaluate the current level of insurance of the Church building and the Parsonage. The inspector’s report indicated that the appraised value of the Church has increased and the appraised value of the parsonage has declined. This will result in the cost of the Church’s insurance will go up, and the cost of the Parsonage’s insurance will go down – with the total insurance cost on the buildings remaining unchanged for 2017.
2. **October Pasty Report** – Made 703 Pasties. Deposit: \$4,213.00, Cost: \$1,386.87. Net Income: \$2,826.13.
3. **Pasty Making –November 14-15, 2016.**

There being no further business, the meeting adjourned at 8:26 PM.

The meeting was closed by those attending reciting “*The Lords Prayer*”.

Respectfully Submitted, Blaine “Butch” Diesslin, Ad. Council Secretary