

**ADMINISTRATIVE COUNCIL – MINUTES
Ely United Methodist Church**

**October 17, 2012
Number Present: 9**

Vice-Chairman Keith Rue called the meeting to order at 7:00 PM.

Keith began the meeting with an Opening Thought from “The Upper Room”, followed by an opening prayer.

The Minutes of the September 19, 2012 Ad Council meeting were accepted after being amended as follows: **“Creation of a Reserve Fund of the Church ... Moved by Butch Diesslin; Second by Jeanne Tomlinson; that the Church establish a Reserve Fund ~~account~~ ...”** Creating the Reserve Fund does not require creating a separate bank account for the fund.

The **Treasurer’s Reports** for September, 2012 was presented by Treasurer Mark Olson. The end of the month account balances - General Fund: \$5,882.90; Building Fund: \$4,690.09; Memorial Fund: \$10,820.78; Reserve Fund: \$5,000.00.

The **Board of Trustees** met October 2. Numerous maintenance projects were discussed: Repair and addition of insulation in the ceilings of the upstairs storeroom and staircase, repair of east basement wall, repair of refrigerator-freezer, repair of hot water heater. The Trustees are seeking input on what to do with the Church’s front lawn. Plumber BJ Rusco expressed concern about the Church’s propane distribution system and made recommendations. BJ also made long-term recommendations about the church’s heating system plumbing, which has been modified and added on to numerous times without sufficient shutoff valves – requiring shutting down and draining the entire system for any maintenance, meaning longer service calls. BJ will be providing estimates for updating the propane distribution and the heating plumbing.

The **Finance Committee** will meet Wednesday October 24, 4:00 PM to develop the 2013 Church Budget. Committee members have been notified by mail.

The **Outreach Committee** is in need of a Chairperson. Those interested should contact Pastor Dana. Thanks to Toni Floyd for setting up the Food Shelf collection display.

The **Pastor Parish Relations Committee** met in September and decided upon the pastoral compensation for 2013.

Old Business

1. **Church Website Update** – The “draft” version of the Church Website is operating, but not available to the public. Many details to be added first. For info and questions contact Jay at tomlinsonjay@gmail.com
2. **Grinnell Mutual Insurance – Loss Control Report** – No action, continued to November.
3. **Refrigerator-Freezer Status** - The freezer portion of the combination unit ceased cooling again. The serviceman has been contacted.

ITEMS OF INFORMATION

1. **November Pasty Making: November 19-20, 2012 7:00 AM.** Jeanne Tomlinson is accepting new customers – contact Jeanne with names and phone numbers.

There being no further business, the meeting adjourned at 7:55 PM.

The meeting was closed by those attending reciting “*The Lords Prayer*”.

Respectfully Submitted, Blaine “Butch” Diesslin