

**ADMINISTRATIVE COUNCIL – MINUTES September 19, 2012**  
**Ely United Methodist Church      Number Present: 11**

Chairman Jay Tomlinson called the meeting to order at 7:00 PM.

Pastor Dana Thompson began the meeting with an Opening Thought from “The Upper Room”, followed by an opening prayer.

The Minutes of the May 16, 2012 Ad Council meeting were approved as printed.

The meeting agenda was suspended to hear a request from church member Toni Floyd. Toni was in attendance to request permission to start a “UFO Group” as a part of the Church’s program. The “Unfinished Objects” group would meet in the Church fellowship hall twice each month with Toni providing her expertise on sewing techniques for the 8-10 attendees. The Ad Council authorized Toni to start the UFO Group. The meeting agenda was resumed.

The **Treasurer’s Reports** for May, June, July and August, 2012 were presented by Treasurer Mark Olson. The report for each month was highlighted. The August end of the month account balances - General Fund: \$6,009.65; Building Fund: \$9,690.09; Memorial Fund: \$10,576.90

The **Board of Trustees** sent a report of the status of maintenance projects highlights being the completion of the steeple siding and roof repair, the re-finishing of the entry doors, the installation of the new door at the top of the stairs in the entryway, and the cleaning and refinishing of the pews. The Trustees will meet in October.

The **Memorial Committee** held the annual Memorial recognition service on August 19. The committee will meet November 12.

The **Outreach Committee** is in need of a Chairperson. Those interested should contact Pastor Dana or Ad Council Chairman Jay Tomlinson.

The **Pastor Parish Relations Committee** met in August. They will begin working on the salary related material for the 2013 Church Budget prior to 2013 Church Conference.

**OLD BUSINESS**

1. **BSA Venturing Crew Sponsorship** – The chartering of a new Venturing Crew has been suspended due to insufficient time availability of the identified Adult Advisor because of an increase in job responsibilities.
2. **Church Website Update** – The Church has contracted with a retired Methodist pastor consultant to develop the website. Jay Tomlinson is working with the consultant. For info and questions contact Jay at [tomlinsonjay@gmail.com](mailto:tomlinsonjay@gmail.com)
3. **Jumpin’ Jehosaphats Concert** - The concert was a huge success for the 3 organizing churches, with over 250 people attending the concert. \$1,020 was raised for food assistance.
4. **Pot Luck for VCC Students** – A VCC staff member inquired about the churches sponsoring a potluck for the VCC students. The recommendation to the college is to have someone from the college do the coordinating and request food donations from the churches.
5. **July 15, 2012 Church Pot Luck “Picnic”** – was held in the church fellowship hall. It was successful and well attended.

6. **Grinnell Mutual Insurance – Loss Control Report** – Jay Tomlinson gave each Ad Council member present a copy of a draft of the Building Use Policy to review for the November Ad Council meeting.

#### **NEW BUSINESS**

1. **2012-2013 Fuel Costs Update** – Greg Hutar of St. Anthony’s Catholic Church as arranged a group volume purchase of propane. The price per gallon for the coming winter will be in the range of \$1.217 – \$1.299 for the period ending May 31, 2013. (Last winter’s price was \$1.59/gallon)
2. **Refrigerator-Freezer Status** - The freezer portion of the combination unit ceased cooling during the summer. The unit was emptied and unplugged. A serviceman came and plugged the unit back in and was here 2.5 hours. Everything seems to be working properly and no faulty parts were found.
3. **Creation of a Reserve Fund of the Church** – The Will of Judy Bradley Smith included a \$5,000 undesignated bequest to the Church. Moved by Butch Diesslin; Second by Jeanne Tomlinson; that the Church establish a **Reserve Fund** account with the initial deposit being the bequest of Judy Bradley Smith. The use contents of the Reserve Fund will be by the action of the Administrative Council. The balance of the Reserve Fund will be included on the Treasurer’s reports. Motion Carried.
4. **Budgeted Payments** – Treasurer Mark Olson asked for authorization to pay budgeted donations to Ely Young Life, and to Northwoods Hospice Respite Partners. Approved unanimously.

#### **ITEMS OF INFORMATION**

1. **Pasty Making** will begin **October 15-16, 2012**. Jeanne Tomlinson is redoing the Pasty Order calling lists. Jeanne is accepting new customers – contact Jeanne with names and phone numbers. Jeanne is looking for helpers to take over the Sales Table from 4-6 PM on Tuesdays.

There being no further business, the meeting adjourned at 8:21 PM.

The meeting was closed by those attending reciting “*The Lords Prayer*”.

Respectfully Submitted, Blaine “Butch” Diesslin